

## THEFT AWARENESS CLASS INFORMATION HANDOUT

As part of your Kansas City Youth Court Sentence, you have been ordered to complete four (4) hours of the online **THEFT AWARENESS CLASS** administered by the North American Learning Institute (NALI).

- **1.** Go to <u>https://coursefortheft.com/</u> or scan the QR Code  $\rightarrow$
- **2.** Click "**Start Now**" to begin the registration process and create an online learning profile.



**3.** Enroll and pay for the course (you will also receive an immediate email with your proof of course enrollment at this point).

If you have issues enrolling, please contact NALI at (888) 338-8855 or <u>help@coursefortheft.com</u>.

The cost of the 4-hour course is **\$25**. Payment can be made using a credit or debit card.

4. Review your certificate delivery options

Note: Upon successful completion of all course requirements NALI will provide the student with a digital certificate of course completion in a PDF document file format. NALI may also, as a courtesy, provide copies of this certificate of completion to a third party when requested. The student, and not NALI, is responsible for ensuring a copy of the certificate of completion is received by all parties requiring proof of course completion. NALI allows any third party to verify certificate authenticity by providing the student's last name, date of course completion, and the certificate number. When this information matches, a digital copy of the certificate of course completion may be provided to the third party for the purpose of performing a visual comparison to further ensure certificate authenticity.

## 5. Begin your course.

You may start and stop the Theft Awareness Class as often as you'd like and your progress will be saved each time. The entire Theft Awareness Class can be completed online and does not require you to call a staff member or visit an office to complete the program.

6. Forward your Certificate of Completion to the Kansas City Youth Court at kansascityyouthcourt@gmail.com within sixty (60) days of your adjudication.