

UMKC SCHOOL OF LAW SOLO AND SMALL FIRM INCUBATOR
APPLICATION FOR ADMISSION

Name _____

Home Address _____

City, State, Zip _____

Home Phone _____ Cell Phone _____

E-mail address _____ Year of UMKC degree (J.D. or LL.M.) _____

Are you applying as a solo or with a partner? _____ If partner, name _____

Date of admission to Missouri Bar and Missouri Bar number for you and any partner

Other bar admissions and dates for you and any partner _____

When are you available to enter the Incubator and begin your practice? _____

The following documents must be submitted with this application:

1. A statement of no more than one page indicating why you should be selected to participate in the UMKC School of Law Solo and Small Firm Incubator.
2. Current resumes for you and any partners
3. A statement explaining how and the extent to which you expect to serve underrepresented low and moderate income members of the community, especially residents in the Troost Corridor (including providing pro bono and "low bono" representation) and how, if at all, you anticipate using alternative delivery methods in your provision of legal services
4. Your business plan

You may use whatever format you choose for your business plan. It should be as realistic as possible and should demonstrate to the Admissions Committee the concept for your law practice (both short and long term) and its likely viability. Whatever format you chose should, at a minimum, address the elements set out below.

- A. Background: This section should address background information about you that may include, among other things, where you're from; family background; education; job and career experience; contacts; particular knowledge, skills or personal characteristics, etc. relevant to your likely success in solo or small firm practice.
- B. Choice of Entity: This section should identify the Missouri business organization form and federal income tax classification you envision for your practice

- C. Area(s) of Practice: In which area(s) will you concentrate most of your efforts (either "niches" or a more general practice, but with some emphases for which you see a "market need"), both short term and long term.
- D. Marketing Plan: How will you market your practice to potential clients? Identify realistic and ethically appropriate methods consistent with your area(s) of practice.
- E. Budget: A budget for your first two years of operation and two years thereafter, including expected revenue (you should address here or elsewhere the basis on which you expect to charge for your services and your plans for billing and collection) and expenditures.

Please initial each statement below indicating your agreement:

_____ I understand that eligibility to enter or continue in the UMKC School of Law Solo and Small Firm Incubator requires that I continue to be a member of the Missouri Bar in good standing. I agree to notify the Incubator Coordinator immediately of any change in my status or of any action by the Missouri Office of Disciplinary Counsel taken against me.

_____ I agree to carry at all times while a tenant of the UMKC School of Law Solo and Small Firm Incubator malpractice insurance in an amount of at least [we need to decide this], with [whatever other names need to be listed]

_____ If I am selected as a tenant in the Incubator Program, I agree to abide by and remain compliant with all the rules governing the program.

_____ All statements in this application and accompanying attachments are true to the best of my knowledge and reflect realistic projections based on information reasonably available to me. I understand that any material misstatements herein may be the subject of termination of my Incubator tenancy should I be selected as a tenant.

Signed: _____

Dated: _____